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## Chairman: Cllr Diane Osborne

**Clerk/RFO: Graham Earnshaw, 14 High Farm Meadow, Badsworth, WF9 1PB**

**Email:** [**gateforthpc@gmail.com**](mailto:gateforthpc@gmail.com)

**OFFICIAL NOTICE OF THE MEETING OF GATEFORTH PARISH COUNCIL**

I hereby summon the members of the Parish Council to attend an Extra Ordinary meeting of Gateforth Parish Council on **Monday 17th May 2021 at 19:30.** The meeting will be held virtually via Zoom.

Diane Osborne – Chairman

Meetings are open to press and public except for any item labelled as Part 2 under the Public Bodies (1960) Act

**Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making.**

* Any parishioner (listener) is entitled to attend this meeting and raise any concerns or questions they may have with the Clerk **3 days before the meeting.**
* Decisions cannot be made at this meeting on items not on the agenda.

**Councillors are summoned to attend the Meeting of the Parish Council detailed above and to consider and resolve the business to be transacted on the Agenda below.**

**Agenda items**

**1. Welcome**:

a) Welcome: Chair to welcome councillors, clerk and visitors to the meeting.

**2. Apologies** – Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.

**3.** Chair to remind members to make any **declarations of interest** in any agenda items.

**4. Planning Notice:**

a) To discuss and agree comments on planning application 2021/0501/CPE – Lawful development certificate for existing use of land as residential curtilage at Melton Cottage, Hillam road, Gateforth

**5.** To **note** date of next meeting: Wednesday 23rd June 2021 at 7:30pm.

**Zoom Details**

To join Zoom Meeting click on the following link:

https://us04web.zoom.us/j/3330250313?pwd=czg1TUFOelI3WDYxTUE2ZGlxVXRhZz09

Meeting ID: 333 025 0313

Passcode: 0rJujm