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## Chairman: Cllr CAROLINE SHAW

**Clerk/RFO: Graham Earnshaw, 14 High Farm Meadow, Badsworth, WF9 1PB**

**Email:** **gateforthpc@gmail.com** **Tel: 07824 634370**

## OFFICIAL NOTICE OF THE MEETING OF GATEFORTH PARISH COUNCIL

**The meeting of Gateforth Parish Council will be held at 19.30 on Wednesday 15th September 2021. The meeting will be held at Chapel Haddlesey Community Hall (in meeting room).**

Meetings are open to press and public except for any item labelled as Part 2 under the Public Bodies (1960) Act.

**Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making.**

* Any parishioner (listener) is entitled to attend this meeting and raise any concerns or questions they may have with the Clerk **3 days before the meeting.**
* Listeners’ comments will be taken before the council meeting begins and after the chair’s welcome. The time for this will be limited to 15 minutes.
* Decisions cannot be made at this meeting on items not on the agenda.

**Councillors are summoned to attend the Meeting of the Parish Council detailed above and to consider and resolve the business to be transacted on the Agenda below.**

## Agenda items

**1. Welcome**:

a) Welcome: Chair to welcome councillors, clerk and visitors to the meeting.

**2. Apologies** – Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.

**3.** Chair to remind members to make any **declarations of interest** in any agenda items.

**4.** **Minutes:**

1. To **receive** and **resolve** whether or not to accept the minutes of the Ordinary Parish Council meeting held on 23rd June 2021 and the minutes of the Extra Ordinary meeting held on 25th August 2021.
2. **Chair** to **sign** minutes if accepted.

**5. Council** to receive comments on agenda items from electors present.

**6.** To **receive** reports from:

* 1. County Councillor:
	2. District Councillor:
	3. Police.

**7. Planning**

1. Applications for **consideration:**

**2021/1021/TPO** – Application for consent to crown thin and remove dead/old branches by 25% to 1No Beech tree (T1) and 3No Horse Chestnut trees (T2, T3 & T4) covered by TPO 17/1980, 1 Hall Cottage, Gateforth Hall.

1. Decision Notices **to be noted:**

**2021/0501/CPE** –Lawful development certificate for existing use of land as garden. Melton Cottage, Hillam Road, Gateforth.

 **c) Lowfield Road Piggery –** discuss response from SDC

 **d) Planning process –** discuss response from SDC

 **e) Strategic Countryside Gaps Update** – discuss draft response

**8. Finance**

* 1. Finance Report from the Clerk

General Fund – £2,561.70

Capital Fund - £36,567.64

Payments

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| --- | --- | --- |
| **Payee** | **Description** | **Amount** |
| C Shaw | Grass cutting and strimming | £720.00 |
| MJ Backhouse | Environmental and pest services | £39.26 |
| G Earnshaw | Clerk salary for June + expenses (home working allowance) | £127.44 |
| HMRC | Tax bill for June | £25.40 |
| SDC | Supply and installation of dog waste bin | £232.12 |
| YLCA | Chairmanship Skills training | £60.00 |
| Autela | Payroll services April, May, June 2021 | £50.40 |
| G Earnshaw | Clerk salary for July + expenses (home working allowance) | £127.44 |
| MJ Backhouse | Environmental and pest services | £39.26 |
| Came & Company | Insurance (admin fee) | £50.00 |
| G Earnshaw | Clerk salary for August + expenses (home working allowance) | £127.44 |

* 1. To receive Internal Auditor’s report
	2. To agree completion of new bank mandate form
	3. Change to HSBC bank account

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| --- | --- |
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**9.** To receive information on the following **ongoing** issues and decide further action where necessary:

**a) Tree survey** – update

**b) Non vehicular access to Paper House Lane -** update

**c) Arranging a litter pick –** update

**d) Queens Platinum Jubilee event -** update

**e) State of roads out of village** – update

**f**) **Notices regarding use of dog bins/bags** – update

**g) Reports from District Councillors and police –** update

**h) Removal of NHS banner** – to discuss further

**10.** To discuss **provision of a Christmas tree**

**11. Correspondence Received**

- Mowing of the village green

 - Request to include link on website

 - The Queen’s Green Canopy

 - Selby District Vision Autumn Draw

 - Local Plan Evidence Base Consultation

 - Affordable housing

**12.** **Minor items –** to take any points of interest from Councillors as defined in Standing Orders under delegated powers.

**13. Items for the next agenda**

**14.** To **note** date of next meeting: Wednesday 15th December 2021 at 7:30pm