



Gateforth Parish Council

CHAIRMAN: CLLR CAROLINE SHAW

Clerk/RFO: Graham Earnshaw, 14 High Farm Meadow, Badsworth, WF9 1PB
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OFFICIAL NOTICE OF THE MEETING OF GATEFORTH PARISH COUNCIL

The meeting of Gateforth Parish Council will be held at 20.00 on Monday 28th March 2022. The meeting will be held at Chapel Haddlesey Community Hall (in the main room).

Meetings are open to press and public except for any item labelled as Part 2 under the Public Bodies (1960) Act.

Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making.

- Any parishioner (listener) is entitled to attend this meeting and raise any concerns or questions they may have with the Clerk **3 days before the meeting**.
- Listeners' comments will be taken before the council meeting begins and after the chair's welcome. The time for this will be limited to 30 minutes.
- Decisions cannot be made at this meeting on items not on the agenda.

Councillors are summoned to attend the Meeting of the Parish Council detailed above and to consider and resolve the business to be transacted on the Agenda below.

AGENDA ITEMS

1. Welcome:

- a) Welcome: Chair to welcome councillors, clerk and visitors to the meeting.

2. Apologies – Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.

3. Chair to remind members to make any **declarations of interest** in any agenda items.

4. Minutes:

a) To **receive** and **resolve** whether or not to accept the minutes of the Ordinary Parish Council meeting held on 13th January 2022 and the Extra Ordinary Parish Council meeting held on 24th January 2022.

b) **Chair** to **sign** minutes if accepted.

5. Council to receive comments on agenda items from electors present.

6. To discuss Code of Conduct

7. Planning

a) Applications for **consideration**:

None

b) Decision Notices **to be noted**:

2020/0411/FUL- Section 73 application to vary condition 02 (approved drawings) of approval 2020/0411/FUL Demolition of existing farmhouse and construction of a new farmhouse, barn conversion and infilling of open barn to create office accommodation for connected agricultural business granted on 3 September 2020. Fir Tree Farm, Landing Road, Gateforth.

Permission granted subject to conditions set out in the notice.

8. Finance

a. Finance Report from the Clerk

General Fund – £1,090.46

Capital Fund - £36,567.64

Payments

| Payee | Description | Amount |
|---------------------------------|---|---------------|
| Chapel Haddlesey Community Hall | Room Hire | £9.00 |
| G Earnshaw | Salary for January + expenses (home working allowance) | £127.44 |
| Borrows Planning Consultancy | Planning advice | £50.00 |
| Backhouse | Environmental and pest services | £39.26 |
| G Earnshaw | Salary for February + expenses (home working allowance) | £127.44 |

b. Appointment of an internal auditor.

c. Salary for Parish Clerk (new rates recommended by NALC from 1st April 21)

9. To receive information on the following **ongoing** issues and decide further action where necessary:

- a) **Tree survey** – update
- b) **Queens Platinum Jubilee event** - update
- c) **State of roads out of village** – update
- d) **Tree planting initiative** – update
- e) **Speeds on Hillam Road, Gateforth** – update
- f) **Publication of Newsletter** - update

10. To discuss the current **Action Log and how to make it available to all councillors**

11. To discuss and agree any action regarding **Village Gates**

12. To discuss and agree action regarding **signs in the village about the footpaths**

13. To discuss **election nominations for Parish Council**

14. **Correspondence Received**

- Chapel Haddlesey Church Hall fees
- Gocompare request to include link on website
- Great British Spring Clean 2022
- Sponsorship of Marquee for Queens' anniversary

15. **Minor items** – to take any points of interest from Councillors as defined in Standing Orders under delegated powers.

16. **Items for the next agenda**

17. To **note** dates for 2022 meetings:

- Wednesday 25th May 2022 at 7:30pm (including Annual Parish Meeting and Annual Parish Council Meeting)
- Wednesday 14th September 2022 at 7:30pm
- Wednesday 14th December 2022 at 7:30pm