



# Gateforth Parish Council

**CHAIRMAN: CLLR CAROLINE SHAW**

**Clerk/RFO: Graham Earnshaw, 14 High Farm Meadow, Badsworth, WF9 1PB**  
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## **OFFICIAL NOTICE OF THE MEETING OF GATEFORTH PARISH COUNCIL**

**The meeting of Gateforth Parish Council will be held at 20.00 on Monday 13<sup>th</sup> March 2023. The meeting will be held at Chapel Haddlesey Community Hall (in the main room).**

Meetings are open to press and public except for any item labelled as Part 2 under the Public Bodies (1960) Act.

**Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making.**

- Any parishioner (listener) is entitled to attend this meeting and raise any concerns or questions they may have with the Clerk **3 days before the meeting**.
- Listeners' comments will be taken before the council meeting begins and after the chair's welcome. The time for this will be limited to 30 minutes.
- Decisions cannot be made at this meeting on items not on the agenda.

**Councillors are summoned to attend the Meeting of the Parish Council detailed above and to consider and resolve the business to be transacted on the Agenda below.**

## **AGENDA ITEMS**

### **1. Welcome:**

- a) Welcome: Chair to welcome councillors, clerk and visitors to the meeting.

**2. Apologies** – Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.

**3.** Chair to remind members to make any **declarations of interest** in any agenda items.

### **4. Minutes:**

a) To **receive** and **resolve** whether or not to accept the minutes of the Extra Ordinary Parish Council meeting held on 30<sup>th</sup> January 2023.

b) **Chair** to **sign** minutes if accepted.

**5. Council** to receive comments on agenda items from electors present.

## **6. Planning**

a) Applications to be noted:

**2022/1483/OUTM** – Outline planning application including access, with all other matters reserved for erection of up to 110 residential dwellings at Land at Field Lane, Thorpe Willoughby.

**Clerk to report comments from Hambleton Parish Council.**

**2022/1397/CPE** – Lawful development certificate for existing use of mobile home as a dwelling at Old Orchard Farm, Hillam Road, Gateforth.

**Update to be reported.**

b) Decision Notices **to be noted:**

**None.**

## **7. Finance**

a. Finance Report from the Clerk

General Fund – £1,694.23

Capital Fund - £36,140.82

### Income

Non-Domestic Alternative Fuel Payment of £150 from Bulb

### Payments

<b>Payee</b>	<b>Description</b>	<b>Amount</b>
Charles Shaw	Grass cutting	£480.00
Backhouse	Environmental and pest services	£86.40
HMRC	Tax bill for tax months 7, 8 and 9	£79.60
Clerk	Salary for December + expenses (home working allowance)	£132.00
Autella	Payroll services for October, November and December	£52.31

Clerk	Clerk - salary for January + expenses (home working allowance)	£132.00
Richard Burrows	Planning consultancy	£50.00
Backhouse	Environmental and pest services	£86.40
Clerk	Salary for February + expenses (home working allowance)	£132.00

b. Internal Audit – to agree appointment of auditor

8. To receive information on the following **ongoing** issues and decide further action where necessary:

- a) **Signs in the village about footpaths** – update
- b) **Jubilee tree** – update
- c) **Newsletter** – update
- d) **Paperhouse Lane** – update
- e) **Dead tree on the village green** – update
- f) **Footpaths through the village** – update
- g) **Water standing at the top of Landing Lane** – update
- h) **Brayton Pools Annual Distribution** - update

9. To discuss **updated procedures and policies**

10. To discuss and review the **Standing Orders and the Privacy Notice**

11. To receive a **Policy Update** and agree any action

12. **Correspondence Received**

- Old Parish Document
- NYCC, adoption of provisions of Part II of the Local Government (Miscellaneous Provisions) Act 1976
- Great British Spring Clean
- Selby Area Garden Waste Collection Service Consultation

13. **Minor items** – to take any points of interest from Councillors as defined in Standing Orders under delegated powers.

14. **Items for the next agenda**

15. **To note the date of next ordinary meeting: Monday 12<sup>th</sup> June 2023 at 7.30pm and agree date for the Annual Parish Meeting and the Annual Meeting of the Council.**