



Gateforth Parish Council

CHAIRMAN: CLLR CAROLINE SHAW

Clerk/RFO: Graham Earnshaw, 14 High Farm Meadow, Badsworth, WF9 1PB
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OFFICIAL NOTICE OF THE MEETING OF GATEFORTH PARISH COUNCIL

The meeting of Gateforth Parish Council will be held at 19.30 on Monday 4th March 2024. The meeting will be held at Chapel Haddlesey Community Hall (in the meeting room).

Meetings are open to press and public except for any item labelled as Part 2 under the Public Bodies (1960) Act.

Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making.

- Any parishioner (listener) is entitled to attend this meeting and raise any concerns or questions they may have with the Clerk **3 days before the meeting**.
- Listeners' comments will be taken before the council meeting begins and after the chair's welcome. The time for this will be limited to 30 minutes.
- Decisions cannot be made at this meeting on items not on the agenda.

Councillors are summoned to attend the Meeting of the Parish Council detailed above and to consider and resolve the business to be transacted on the Agenda below.

AGENDA ITEMS

1. Welcome:

- a) Welcome: Chair to welcome councillors, clerk and visitors to the meeting.

2. Apologies – Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.

3. Chair to remind members to make any **declarations of interest** in any agenda items.

4. Minutes:

a) To **receive** and **resolve** whether or not to accept the minutes of the Parish Council meeting held on 4 December 2023.

b) **Chair** to **sign** minutes if accepted.

5. Council to receive comments on agenda items from electors present.

6. To discuss and agree action regarding **the Gigaclear project**

7. Planning

a) Applications **to be noted**:

ZG2023/1173/COU - Change of use of land for storage container to be used as a pet crematorium (retrospective) at Hightrees, Church Lane, Gateforth

b) Decision Notices **to be noted**:

ZG2023/1087/HPA

- Erection of single storey extension to widen existing garage at rear of property and erection of a wall with associated railings, fencing and electric gate along the front boundary at The Meadows, Hillam Road, Gateforth.

Application granted.

8. Finance

a. Finance Report from the Clerk

General Fund - £1,713.83

Capital Fund - £36,140.82

Payments

Payee	Description	Amount
HMRC	Tax bill for tax months 7,8 and 9	£86.80
Clerk	Salary for December + expenses (home working allowance)	£141.60
Autella	Payroll services for October, November and December	£54.58
Clerk	Salary for January/February + expenses (home working allowance) + back pay	£238.60
YLCA	Clerk advert	£15.00

9. To receive information on the following **ongoing** issues and decide further action where necessary:

a) **Updated Planning Policy** - update

b) **Queen's Canopy Plaque** – update

- c) **Autumn Newsletter** - update
- d) **Pruning of Trees** – update
- e) **Appointment of New Clerk** - update

10. To discuss and agree action regarding **easement for work on the Village Green**

11. To discuss and agree action regarding **a litter pick**

12. To discuss and agree action regarding **future Christmas lights**

13. To discuss and agree action regarding **Facebook**

14. To discuss and agree action regarding **the telephone box on the village green**

15. Correspondence Received

- Parking and driving on village green (email from resident)
- Health & Wellbeing Strategy (email from North Yorkshire Council)
- Parish Council Domains (email from Cabinet Office)
- High speed broadband, improved engagement with parishioners, parishioner survey and GPC budget (email from resident)

16. Minor items – to take any points of interest from Councillors as defined in Standing Orders under delegated powers.

17. Items for the next agenda

18. To **note date of next meeting**: Monday 3rd June 2024 at 7:30pm