

GATEFORTH PARISH GATEFORTH PARISH COUNCIL COUNCIL

Chair: Cllr Diane Osborne

Clerk/RFO: Jeremy Sherlock, 10 Old Farm Way, Brayton, Selby, YO8 9SZ
Email: gateforthpc@gmail.com Tel: 07981 371937

OFFICIAL NOTICE OF THE MEETING OF GATEFORTH PARISH COUNCIL

The meeting of Gateforth Parish Council will be held on Wednesday 22nd July 2020 at 19:30
at Chapel Haddlesey Community Hall

This meeting will be held with social distancing arrangements in place. It would be helpful if any member of the public intending to attend could advise the Clerk in advance.

Meetings are open to press and public except for any item labelled as Part 2 under the Public Bodies (1960) Act

Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making.

- Any parishioner (listener) is entitled to attend this meeting and raise any concerns or questions they may have with the Clerk **3 days before the meeting**.
- Listeners' comments will be taken before the council meeting begins and after the chair's welcome. The time for this will be limited to 15 minutes.
- Listeners may also speak at the end of the meeting following Minor Items and Items for Next Agenda (for information only).
- Decisions cannot be made at this meeting on items not on the agenda.

Councillors are summoned to attend the Meeting of the Parish Council detailed above and to consider and resolve the business to be transacted on the Agenda below.

Agenda items

17340. Attendance/Welcome:

- a. **Attendance book:** All present are requested to sign the attendance book
- b. **Welcome:** Chair to **welcome** councillors, clerk and visitors to the meeting.

17341. **Apologies – Council** to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.

17342. **Chair** to remind members to make any **declarations** of interest in any agenda items.

17343. Minutes:

1. To **receive** and **resolve** whether or not to accept the minutes of the Annual Council meeting held on 13th May 2020
2. **Chair** to **sign** minutes if accepted.

17344. **Council** to receive comments on agenda items from electors present.

17345. To **receive** reports from:

- a. County Councillor:
- b. District Councillor:
- c. Police:

17346. Planning

Applications for **consideration**

2020/0411/FUL – Demolition of existing farmhouse and construction of a new farmhouse, barn conversion and infilling of open barn to create office accommodation for connected agricultural business at Fir Tree Farm, Landing Road, Gateforth

17347. Finance

a. Finance Report from the Clerk

Cash Flow – withdrawal from Savings Account

b. Payments

M J Backhouse	Moles	£38.12
YLCA	Advert	£15.00
J Sherlock	Salary	£153.70
HMRC	Tax	£83.80
Bulb	Electricity	£9.00
Charles Shaw	Grass Cutting	£720.00
Gordon McGlone	Paint etc (Phone Box)	£125.74
Bulb	Electricity	£9.00
Autela Payroll Services	Payroll	£60.24
J Sherlock	Salary	£137.90
Chapel Haddlesey PCC	Room Hire	£15.00
Gordon McGlone	Expenses (Phone Box)	£241.20

17348. Recruitment of new Clerk – interviews and appointment. Salary. Handover arrangements.

17349. Internal Auditor's Report – addition to Annual Review considered at last meeting

17350. Grass and Verge Cutting Contract – report by Clerk

17351. Model Code of Conduct – consultation by the Local Government Association

17352. Complaints Policy – request for review

17353. Noticeboard and Bus Shelter signage – options to be considered

17354. Highways

a. **Public Right of Way**

b. **AJ1 Project Road Safety Fund**

c. **Traffic – Hillam Road**

17355. Dog bins – installation of 2 new bins in Gateforth at a cost of £386.86+VAT; request for further bin at rear of former Mushroom Farm

17356. Blue/ Green algae Selby Canal – potential hazard. Action being taken.

17357. Website Accessibility Regulations

17358. Correspondence received

17359. Minor items – to take any points of interest from Councillors as defined in Standing Orders under delegated powers.

17360. Items for the next agenda

17361. To **note** date of next meeting: Wednesday 11th November 2020 at 7:30 at Chapel Haddlesey Community Hall

Signed: *Jeremy Sherlock* Clerk/RFO, Gateforth Parish Council.

Date: 16th July 2020