**GATEFORTH PARISH COUNCIL**

**Chair: Cllr Diane Osborne**

**Clerk/RFO: Graham Earnshaw, c/o 14 High Farm Meadow, Badsworth, WF9 1PB**

**Email:** **gateforthpc@gmail.com** **Tel: 07824 634370**

**OFFICIAL NOTICE OF THE MEETING OF GATEFORTH PARISH COUNCIL**

I hereby summon the members of the Parish Council to attend an Extra Ordinary meeting of Gateforth Parish Council on **Wednesday 13th January 2021 at 19:00.** The meeting will be held virtually via Zoom.

Diane Osbourne – Chairman

Meetings are open to press and public except for any item labelled as Part 2 under the Public Bodies (1960) Act

**Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making.**

* Any parishioner (listener) is entitled to attend this meeting and raise any concerns or questions they may have with the Clerk **3 days before the meeting.**
* Decisions cannot be made at this meeting on items not on the agenda.

**Councillors are summoned to attend the Meeting of the Parish Council detailed above and to consider and resolve the business to be transacted on the Agenda below.**

**Agenda items**

**1. Welcome**:

a) Welcome: Chair to welcome councillors, clerk and visitors to the meeting.

**2. Apologies** – Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.

**3.** Chair to remind members to make any **declarations of interest** in any agenda items.

4. **Precept 2021/22:**

a) To discuss and agree the amount of the **Precept for Gateforth Parish Council for 2020/21.**

**5.** To **note** date of next meeting: Wednesday 17th February 2021 at 7:30pm.

**Zoom Details**

To join Zoom Meeting click on the following link:

https://us04web.zoom.us/j/3330250313?pwd=czg1TUFOelI3WDYxTUE2ZGlxVXRhZz09

The Meeting ID and Password are as follows:

Meeting ID: 333 025 0313

Passcode: 0rJujm