



Gateforth Parish Council

CHAIRMAN: CLLR CAROLINE SHAW

Clerk/RFO: Glenda Brown
Email: gateforthpc@gmail.com

MINUTES OF GATEFORTH PARISH COUNCIL

An Extra Ordinary meeting of Gateforth Parish Council was held on Thursday 25 April 2024 at 8 pm at Hambleton CE Primary School.

17674. Attendance/Welcome: Present: Cllrs Caroline Shaw (Chair), Andrew Collier (Vice Chair), Richard Longbottom and Diane Osborne.

There were no members of the public in attendance.

17675. Apologies: Apologies had been received from Cllrs Diane Hey, Gordon McGlone and Tony Parkin. The Council agreed to accept the reasons for absence.

17676. Declarations and Dispensations: There were no declarations of interest or requests for dispensations made.

17677. Clerk unavailability: Cllr Shaw explained that the newly appointed Clerk had been signed off sick until mid May '24. This, therefore, left Gateforth Parish Council temporarily without a Parish Clerk and RFO.

17678. Temporary reinstatement of Graham Earnshaw to fulfil aspects of RFO role: Cllr Shaw explained that she had sought advice from YLCA on possibility of re-instatement of Graham Earnshaw to fulfil aspects of RFO due to year end financial activities. YLCA stated that the re-instatement had to be agreed by the council.

RESOLVED: The Parish Council agreed unanimously to re-instate Graham Earnshaw to fulfil aspects of RFO until new Clerk returns from sick leave.

17679. Temporary coverage for Clerk/RFO activities: Cllr Shaw explained that she had discussed with YLCA what activities could be continued in the absence of a Parish Clerk. The aspect of managing the GPC email and website updates was discussed. It was proposed that the Chair (Cllr Shaw) and Vice Chair (Cllr Collier) perform these activities until the new Clerk returns from sick leave.

RESOLVED: The Parish Council agreed unanimously to allow the Chair and Vice Chair to manage the GPC email and Website updates until new Clerk returns from sick leave.

17680. Date of next meeting: Cllr Collier confirmed that our Standing Orders state the Annual Parish Meeting must take place by the end of May. It was proposed that the Annual Parish Meeting and the Ordinary Parish Council meeting, that normally occur on the same date, be split out. The Annual Parish Meeting would take place in May, as per GPC Standing Orders. The Ordinary Parish Council meeting would take place in June, when the new Clerk returns from sick leave.

RESOLVED: The Parish Council agreed unanimously to split the Annual Parish meeting and Ordinary Parish Council meeting. Therefore, the next Parish Council meeting would be held on **Monday 20th May 2024 at 7.30pm.**

The meeting closed at 8.30pm

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